

Overview and Scrutiny Board

16th July 2009

Agenda

The Overview and Scrutiny Board will meet at the **SHIRE HALL, WARWICK** on **Thursday 16th July 2009 at 2.00 p.m.**

The agenda will be:

1. General

- (1) Election of Chair
- (2) Apologies
- (3) Members' Disclosures of Personal and Prejudicial Interests
- (4) Election of Vice Chair

2. Overview and Scrutiny Board Terms of Reference

Report of Strategic Director Customers, Workforce and Governance

This report outlines the Terms of Reference for the Overview and Scrutiny Board, the process for establishing the partnership element of the Board, proposed methods for the Overview and Scrutiny Board to fulfil its strategic role effectively and a draft work programme for Overview and Scrutiny Board for 2009/10.

Recommendation that the Overview and Scrutiny Board:

- i) note the Terms of Reference of the Board
- ii) agree the process of seeking partner representation outlined in paragraph 2,
- iii) agree the proposed methods for fulfilling the Board's strategic role outlined in paragraph 3

- iv) review and amend as appropriate the draft Overview and Scrutiny Board Work Programme contained in Appendix A.

For further information please contact Michelle McHugh Interim Overview and Scrutiny Manager Tel: 01926 412144 Email michellemchugh@warwickshire.gov.uk or Jane Pollard Overview and Scrutiny Manager Tel: 01926 412565 Email janepollard@warwickshire.gov.uk

3. Overview and Scrutiny Strategy Action Plan 2009/10

Report of Strategic Director Customers, Workforce and Governance

This report asks the Overview and Scrutiny Board to consider whether the Overview and Scrutiny Strategy continues to provide appropriate strategic direction for Overview and Scrutiny, to identify actions for a 2009/10 Action Plan for the Strategy and provides an outlined of the progress made against the 2008/09 Action Plan

Recommendation that the Overview and Scrutiny Board

- i) Consider whether the Overview and Scrutiny Strategy continues to provide appropriate strategic direction for Overview and Scrutiny function and make amendments as appropriate
- ii) Agree Actions to be included in an action plan for 2009/10 to progress the Overview and Scrutiny Strategy 2008/13, taking into consideration any amendments made to the strategy in relation to (ii) above.

For further information please contact Michelle McHugh Interim Overview and Scrutiny Manager Tel: 01926 412144 Email michellemchugh@warwickshire.gov.uk

4. Minutes of the meeting of the Overview and Scrutiny Co-ordinating Group held on 8th April 2009

5. Any Other Items

Which the Chair decides are urgent.

6. Date of Next Meeting

The next meeting is scheduled for 2nd September 2009 at 2.00 p.m.

Jim Graham
Chief Executive
Shire Hall
Warwick

Membership

The Overview and Scrutiny Committee Chairs are indicated by reference to their Committees in italics.

Councillors: John Appleton (*Corporate*) Les Cabourn (*Adults*) Richard Chattaway, Michael Doody (*Environment and Economy*) Jerry Roodhouse, John Ross (*Children*) and Dave Shilton (*Health*)

District / Borough Council

North Warwickshire Borough Council:	To Be Confirmed
Nuneaton and Bedworth Borough Council:	To Be Confirmed
Rugby Borough Council	To Be Confirmed
Stratford-on-Avon District Council	To Be Confirmed
Warwick District Council:	To Be Confirmed

Warwickshire Police Authority	To Be Confirmed
NHS Warwickshire	To Be Confirmed

For further information please contact

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Customers, Workforce and Governance Directorate
Tel. 01926 412320 or e-mail johnwright@warwickshire.gov.uk.